

APCO By-Laws

1. Introduction

These By-laws set out the specific rules that govern the obligations of each member of APCO. These By-laws may be amended from time to time by the APCO Board.

2. Interpretation Generally

2.1. Where there is any inconsistency between the Constitution and these By-laws, then the Constitution shall prevail to the extent of any inconsistency.

3. Membership of APCO

3.1. To be entitled to become a member of APCO, a person must complete a membership application form (maintained within the Membership area of APCO’s website).

3.2. Upon becoming a member, a person acknowledges and agrees that they shall be bound by the Constitution and these By-laws.

4. Annual Membership Fees

4.1. Each member of APCO must pay the Membership Fees stated in the Fee Schedule (maintained within the Membership area of APCO’s website) by the date nominated in the relevant tax invoice.

4.2. A summary of Membership types and access is shown in the table below.

Membership Types and Access					
	Brand Owner	Industry Association	Covenant Supporter	Sustainability Professional	International Affiliate
APCO Recycling Label Program					
PREP	✓	X	X	✓	✓
ARL	✓	X	X	X	✓
Annual Reporting Tool	✓	X	X	✓*	X
Events**	✓	✓	✓	✓	✓
Knowledge Centre	✓	✓	✓	✓	✓
Voting Rights	✓	✓	X	X	X

* Sustainability Professionals can gain access to the Annual Reporting Tool in viewing mode only.

** Some events are exclusive to Membership Types or Industry Types.

- 4.3. The Board may review and amend the Membership Fees from time to time in its sole and absolute discretion.
- 4.4. Membership fees are charged on a full year basis. APCO does not pro rata membership fees. The only exception is for the membership category of International Affiliate, as this Membership category does not roll over on an ongoing basis.

5. Australian Packaging Covenant

- 5.1. By becoming a member of APCO each person acknowledges and agrees that they shall become and remain a Signatory to the Australian Packaging Covenant on a continual basis and be bound by its provisions for as long as they are a member of APCO.

6. Board Member Nominations

- 6.1. In addition to any requirements outlined in the Constitution, persons who fall into one of the following categories are ineligible for nomination as a member of the Board:
 - (a) any person who is, or within the past five (5) years was, an employee (or a family member of a current or former employee) of APCO; or
 - (b) any person who is acting or has acted in the capacity of a professional advisor (including but not limited to financial, legal, audit, strategy) to APCO within the past five (5) years.
- 6.2. In addition to any requirements outlined in the Constitution, nominees for becoming a member of the Board must have:
 - (a) a minimum of five (5) years senior management experience;
 - (b) experience as a director and/ or a willingness to undertake appropriate training at their own cost or subsidised by any training allowance that may apply from time to time;
 - (c) relevant technical skills to complement the current members of the Board as defined in the Board Skills Map; and
 - (d) relevant behavioural skills to complement the current members of the Board.
- 6.3. The Board, or any delegates appointed from time to time, will be responsible for assessing all nominations against the criteria stipulated in the Constitution and these By-laws.
- 6.4. If for any reason the Board (or their delegates) forms the opinion that a nominee does not satisfy all of the criteria, they may reject the nomination.
- 6.5. In no case shall the Board (or their delegates) be required to give any reason to a nominee or Members for refusal to accept a nomination.
- 6.6. In the case of an Industry Association Director being appointed or elected as an industry expert, they must hold expertise in one of the following categories:
 - Business Sustainability
 - Waste Management
 - Waste resource recovery
 - Waste resource sorting
 - Recovered resource recycling

- Packaging design and innovation
- Packaging manufacturing
- Packaging sustainability
- Plastic and chemical industries