

# MEMBER OBLIGATIONS

FOR ALL OBLIGATIONS, PLEASE READ SECTION 10 PART C OF THE AUSTRALIAN PACKAGING COVENANT

## FIRST FINANCIAL YEAR AS A MEMBER

### MEMBERSHIP FEE

Members pay their first Membership Fee **within 30 days of joining.**

### SUSTAINABLE PACKAGING GUIDELINES

Members begin reviewing their packaging against the SPGs.

### SIGN UP

A business signs up as an APCO Member and Signatory to the Australian Packaging Covenant.

### NEW MEMBER ACTION PLAN

A one off action plan that must be signed and returned to APCO either through the sign-up process or **within 3 months of becoming an APCO Member.**

## SECOND FINANCIAL YEAR AS A MEMBER

### APCO ANNUAL REPORT

Members submit an APCO Annual Report online via the APCO Annual Reporting Tool by the **31st March.**

This begins from the following financial year within which they join.

### SUSTAINABLE PACKAGING GUIDELINES

Members continue reviewing their packaging against the SPGs.

### MEMBERSHIP FEE

Members pay their Membership Fee for the financial year.

### APCO ACTION PLAN

Members submit an APCO Action Plan online via the APCO Annual Reporting Tool by the **31st May.**

This action is completed following submission of the APCO Annual Report.

## ACTIVITIES EACH ONGOING FINANCIAL YEAR

### APCO ANNUAL REPORT

Members submit an APCO Annual Report by the **31st March.**

### SUSTAINABLE PACKAGING GUIDELINES

Members continue reviewing their packaging against the SPGs.

### MEMBERSHIP FEE

Members pay their Membership Fee for the financial year.

### APCO ACTION PLAN

Members submit an APCO Action Plan by the **31st May.**